

Georgia Institute of Technology

GTMUN 2023

DELEGATE & FACULTY HANDBOOK



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Letter from the Secretary-General

Dear Delegates,

I am honored to extend my warmest welcome to you all as we convene for the 2023 session of the Georgia Tech Model United Nations High School Conference! This year, our conference brings together an exceptional assembly of high school students from diverse backgrounds, representing a multitude of schools and regions. With our shared commitment to addressing critical global issues, we embark on a journey of diplomacy, collaboration, and leadership.

It is crucial to recognize that the responsibility of addressing global pressing issues will soon rest upon your shoulders. As the future leaders of our world, we must actively engage with these challenges and seek innovative solutions. While honing your debating, writing, and public speaking skills during this conference, remember that these topics impact people today all around the globe.

The resolutions you craft and the debates you engage in may face diplomatic hurdles, but the skills you acquire here will serve as valuable assets in your future pursuits. As someone who has benefited tremendously from Model United Nations experiences I can attest to the power of this program.

I am excited to embark on this remarkable journey of diplomacy and collaboration with each one of you.

Sincerely,

Amanda Valencia

Secretary-General of Policy

Georgia Tech Model United Nations High School Conference 2023



Conference Schedule

Monday, October 9th

7:00 AM - 8:00 AM	Registration
8:00 AM - 8:30 AM	Opening Ceremony
8:30 AM - 10:15 AM	Committee Session I
10:15 AM - 10:30 AM	Break
10:30 AM - Lunch Start	Committee Session I, cont.
11:30 AM - 12:30 PM	Lunch, Gold Block
12:30 PM - 1:30 PM	Lunch, Navy Block
Lunch End - 2:30 PM	Committee Session II
2:30 PM - 2:45 PM	Break
2:45 PM - 4:00 PM	Committee Session II, cont.

Tuesday, October 10th (*Delegate*)

8:00 AM - 10:00 AM	Committee Session III
10:00 AM - 10:15 AM	Break
10:15 AM - Lunch Start	Committee Session III, cont.
11:30 AM - 12:30 PM	Lunch, Navy Block
12:30 PM - 1:30 PM	Lunch, Gold Block
Lunch End - 3:00 PM	Committee Session IV
3:00 PM - 3:30 PM	Break**
3:30 PM - 4:00 PM	Closing Ceremony*

Tuesday, October 10th (Advisor)

8:00 AM - 10:00 AM	Committee Session III
10:00 AM - 10:15 AM	Break
10:15 AM - 11:30 AM	Faculty Brunch ~Guest Speaker: Dr. Stulberg
11:30 AM - 12:30 PM	Lunch, Navy Block
12:30 PM - 1:30 PM	Lunch, Gold Block
Lunch End - 3:00 PM	Committee Session IV
3:00 PM - 3:30 PM	Break**
3:30 PM - 4:00 PM	Closing Ceremony*

Lunch Blocks

Navy Block	Gold Block
GA 1	GA Plen
GA 6	GA 2
UNEP	GA 3
CSTD	IAEA
UNESCO	African Union
WHO	Ad Hoc
Press Corps	Crisis

Conference Rooms

Room Number	Assignment
100	GA Plenary
200	GA 1
101	GA 2
102	GA 3
201	GA 6
202	UNEP
203	CSTD
103	IAEA
224	UNESCO
222	WHO
221	African Union
223	AD HOC
201A	Crisis
1st Floor Common Area	Press Corps
203A	Prayer/Culture Room
1215 Undergraduate Commons	Advisor Lounge

Conference Staff

Secretary General: Amanda Valencia

Under-Secretary General of Administration: Katherine Book

- Assistant USG of Administration: Amith Shetty

Under-Secretary General of Policy: Noor Jaleel

Under-Secretary General of Logistics: Isaac Song

- Assistant USG of Logistics: Parker Alderman
- Assistant USG of Logistics: Carissa Lucas
- Assistant USG of Logistics: Anthony Zang

Under-Secretary General of Finance: Sharon Arulpragasam

Under-Secretary General of Crisis: Jonah Isaza

- Assistant USG of Crisis: Andy Yu

Under-Secretary General of Press Corps: Neal Yates

- Assistant USG of Press Corps: Morgan Kang

Traveling to Georgia Tech

Things To Do:

Places to Visit

Atlanta Botanical Gardens

Address: 1345 Piedmont Avenue NE, Atlanta, GA 30309

Website: <https://atlantabg.org/>

Fernbank Museum

Address: 767 Clifton Road, Atlanta, GA 30307

Website: <https://www.fernbankmuseum.org/>

Georgia Aquarium

Address: 225 Baker Street NW, Atlanta, GA 30313

Website: <https://www.georgiaaquarium.org/>

High Museum of Art

Address: 1280 Peachtree Street NE, Atlanta, GA 30309

Website: <https://high.org/>

Piedmont Park

Address: 1320 Monroe Dr NE, Atlanta, GA 30306

Website: <https://piedmontpark.org/>

Ponce City Market

Address: 675 Ponce De Leon Ave NE, Atlanta, GA 30308

Website: <https://poncecitymarket.com/>

World of Coca-Cola

Address: 121 Baker Street NW, Atlanta, GA 30313

Website: <https://www.worldofcoca-cola.com/>

Places to Eat

East Campus:

The Varsity

Ray's Pizzeria (Tech Square)

Gyro Bros (Tech Square)

Tin Drum (Tech Square)

Moe's Southwest Grill (Tech Square)

Viet Bistro

Umma's House (Tech Square)

Halal Guys

Waffle House (Tech Square)

Momonoki

Buffalo Wild Wings (Tech Square)

Subway (Tech Square)

West Campus:

Antico Pizza Napoletana

Food Terminal

Rocky Mountain Pizza

Pijiu Belly

Cookout

La Fonda

Bartaco

Upbeet

Velvet Taco

Circle Poke

Coffee Options:

Blue Donkey (Student Center and Crosland)

Kaldi's (CULC)

Starbucks (Tech Square)

Momo Cafe (Midtown)

MARTA Rail Map

The Red and Gold lines offer transport directly from the airport, with the North Avenue and Midtown stations being closest to Tech campus.



Georgia Tech Campus Map



We recommend parking in these designated Visitor Parking areas when visiting the Tech campus:

- Visitor Area 2 (Ferst Drive & Student Center)
- Visitor Area 3 (Student Center Deck)
- Visitor Area 8 (Tech Square Deck)

There are several privately-owned parking areas available to charter buses around Georgia Tech. Please search these for the day rates:

- GWCC Marshalling Yard
- Park Place Parking Lot

Committee Dynamics

1. **Language:** English will be the official and working language of the GTMUN conference.
2. **Delegations:** Each member state will be represented by one or two delegates, meaning have one vote on each committee.
3. **Participation of Non-Members in Committee:** May address a committee only with the prior approval of the Director.
4. **General Powers of the Dias:** The Director will declare the opening & closing of each session, and may propose the adoption of any procedural motion to which there is no majority objection. Subject to these rules, the Director will have complete control of the proceedings at any meeting, and will direct discussions, accord the right to speak, put questions, announce decisions, rule on points of order, and ensure and enforce the observance of these rules.
5. **Respect:** Students will show courtesy and respect to the committee staff and to other delegates. The Dias or the Secretariat will immediately call to order any delegate who fails to comply with this rule.
6. **Electronic Devices:** Laptops, tablets, cell phones, or other electronic devices may be used in the committee room only during unmoderated causes. Otherwise, the use of these devices is not allowed during formal debate or moderated caucus.

Rules of Procedure

Motion/Point	Purpose	Debate	Vote
Adoption of the Agenda	To set the order of topics for the debate	None	Simple Majority
Opening/Reopening of the Speakers List	Establishes the speaker's list and allows the Director to add speakers	None	Automatically passes
Moderated Caucus	Establishes structured debate on a specific topic for a limited amount of time. Speaking time must also be specified and divided evenly into the overall time limit. Set aside a speakers list.	None	Simple Majority
Unmoderated Caucus	Established informal debate that is unstructured for a set amount of time. No topic and delegates are allowed to speak freely	None	Simple Majority
Closure of Debate	Ends debate in order for the committee to enter voting procedure if the speakers list has not expired	2 for/ 2 against	2/3 Majority
Adjournment of the Meeting	To adjourn the current committee session with the intent that delegates will reconvene at the next scheduled meeting time	None	Simple Majority

Division of the Question	<p>To vote on sections of a draft resolution separately from the whole. Only operative clauses may be divided.</p> <p>Part 1: A procedural vote where the committee decides if sections of a draft resolution should be voted on separately. If this fails, the committee will vote on the draft resolution normally. If it passes, part 2 occurs.</p> <p>Part 2: A substantive vote on only the divided sections. If the vote passes, the divided sections are added back to the draft resolution as an annex. If it fails, the sections are stricken from the draft resolution</p>	<p>Part 1: 2 for 2 against</p> <p>Part 2: None</p>	<p>Part 1: Simple Majority</p> <p>Part 2: Simple Majority (To add the divided sections back to the draft resolution as an annex)</p>
Adopt by Acclamation	Used during voting procedure in which the director will ask if there is any opposition. If there is opposition, the committee will move into a placard vote.	None	None
Roll Call Vote	A vote on a substantive matter taken by calling on each delegation individually; delegates may vote "yes", "no", "abstain", or "pass."	None	None
Reconsideration	To reopen debate on a resolution that has already been voted on or on a topic after debate has been adjourned	1 for 1 Against	2/3 Majority

Point of Order	Used by delegates to correct an error in procedure	None	None
Point of Personal Privilege	Used by delegates to alert the chair to a minor discomfort (ex. Room temperature)	None	None
Point of Information	Used by delegates to clarify a question about rules of procedure, the conference, or the United Nations	None	None
Appeal	To strike a decision of the Dias (does not apply to rules of procedure)	None	2/3 Majority

Precedence of Motions

1. Points

a. Points that may interrupt a speaker:

i. Points of Personal Privilege

ii. Points of Order

b. Points of Inquiry

2. Procedural motions that are not debatable:

a. Adjournment of the Meeting

b. Suspension of the Meeting

c. Unmoderated Caucus

d. Moderated Caucus

e. Motion to change the speaking time

f. Introduction of a draft resolution

g. Introduction of an amendment

3. Procedural motions that are applicable to a resolution or amendment under consideration:

- a. Closure of Debate
- b. Postponement of Debate
- c. Reordering Resolutions
- d. Division of the Question

4. Substantive motions:

- a. Amendments
- b. Resolutions

5. Other procedural motions

Delegate Code of Conduct

1. Illicit drugs will **not** be tolerated. Any individual (student, staff, advisors, etc) found to be in possession or use of illicit drugs will be held criminally liable, and the respective delegation will be required to leave the conference **immediately**.
2. Delegates are **not permitted** to consume alcohol on campus grounds while attending GTMUN. Any alcoholic beverages found in the possession of individuals will be confiscated and the delegation(s) in question will be required to leave the conference immediately.
3. The GTMUN staff reserves the right to spot check any notes at **any time** during committee sessions. Inappropriate conduct during committee sessions may result in a delegate or delegation being required to leave the conference.
4. The GTMUN staff reserves the right to expel any individual participating in the conference if they are found using electronic devices for **inappropriate** activities.
5. The Secretariat reserves the right to expel delegates from the conference due to unacceptable behavior. Serious infractions will result in the expulsion of the individuals in question as well as the rest of their delegations. These situations may also result in the barring of the schools in question from future GTMUN conferences.

Sample Working Paper

Committee:

Sponsors:

Signatories:

Topic:

The [Specific Committee],

[Preambulatory phrase] italicize these and use commas to separate preambulatory clauses,

1. [Operative phrase] only underline operative phrase/verb,
 - a. [Separate subclauses with colons:]
 - i. [Separate sub-sub clauses with commas],
 - ii. There should always be at least two sub-subclauses if any,
 - b. Second subclause;
2. The last operative clause should end in a period - be sure to skip lines between the operative clauses.

Sample Preambulatory Phrases:

Affirming
Alarmed by
Approving
Aware of
Bearing in mind
Believing
Cognizant of
Confident
Contemplating
Convinced
Declaring
Deeply concerned
Deeply conscious
Deeply convinced
Deeply disturbed
Deeply regretting
Desiring
Emphasizing
Expecting
Expressing its appreciation
Expressing its satisfaction
Fulfilling
Fully alarmed
Fully aware
Fully believing

Guided by
Having adopted
Having considered
Having considered further
Having devoted attention
Having examined
Having heard
Having received
Having studied
Keeping in mind
Noting further
Noting with approval
Noting with deep concern
Noting with regret
Noting with satisfaction
Observing
Reaffirming
Realizing
Recalling
Recognizing
Referring
Seeking
Taking into account
Taking note
Viewing with appreciation
Welcoming

Sample Operative Clauses:

Accepts
Affirms
Approves
Authorizes
Calls for
Calls upon
Confirms
Congratulates
Considers
Declares accordingly
Deplores
Designates
Draws attention

Further proclaims
Further recommends
Further reminds
Further requests
Further resolves
Has resolved
Notes
Proclaims
Reaffirms
Recommends
Regrets
Reminds
Requests

Emphasizes
Encourages
Endorses
Expresses its appreciation
Expresses its hope
Further invites
Welcomes

Resolves
Solemnly affirms
Strongly condemns
Supports
Takes note of
Trusts
Urges

Position Paper Rubric

Position Paper Rubric

Position papers will be graded based on 5 different criteria: Outline, Knowledge of Topic, Knowledge of Country, Course of Action, and References. Each category is worth 10 points for a total of 50 points per topic, 100 points for See the table below for exact grading guidelines. Input all your grades into the excel sheet. Make a new row for each new grading and put your name in the last column. I will go through after all grading has taken place and write in the comments on the papers, as well as average the scores together.

	Superior (4)	Good (3)	Adequate (2)	Poor (1)
Background	<ul style="list-style-type: none"> Detailed description of the topic, including dates and stakeholders Several facts/statistics Discusses all relevant UN documents and resolutions 	<ul style="list-style-type: none"> Basic description of the topic, some dates and stakeholders Some facts/statistics Discusses some relevant UN documents and resolutions 	<ul style="list-style-type: none"> Minimal description of the topic, without dates and stakeholders Few facts/statistics Misses some key relevant UN documents and resolutions 	<ul style="list-style-type: none"> Unclear or incorrect description of the topic, No facts/statistics No mention of relevant UN documents and resolutions
Policy	<ul style="list-style-type: none"> Detailed history of country with the issue and present position Several references to statements from appropriate officials Several quotes from relevant documents Several facts/statistic 	<ul style="list-style-type: none"> Basic history of country with the issue and present position Some references to statements from appropriate officials Some quotes from relevant documents Some facts/statistics 	<ul style="list-style-type: none"> Sparse history of country with the issue and present position Few references to statements from appropriate officials Few quotes from relevant documents Few facts/statistics 	<ul style="list-style-type: none"> Incorrect or no history of country with the issue and present position No references to statements from appropriate officials No quotes from relevant documents Incorrect or no facts/ statistics
Solutions	<ul style="list-style-type: none"> Many present strategies that are working and failing Many previous strategies Multiple actionable measures for improvement Effective justification for suggestions 	<ul style="list-style-type: none"> Some present strategies that are working and failing Some previous strategies One actionable measure for improvement Ineffective justification for suggestions 	<ul style="list-style-type: none"> Misses key present strategies that are working and failing Misses key previous strategies Vague or general measures for improvement No justification for suggestions 	<ul style="list-style-type: none"> No present strategies No previous strategies Implausible or no actionable measures for improvement
Format & Citations	<ul style="list-style-type: none"> No grammar, spelling, or punctuation mistakes Numerous and diverse citations from appropriate sources 	<ul style="list-style-type: none"> Few grammar, spelling, or punctuation mistakes Citations from appropriate source 	<ul style="list-style-type: none"> Many grammar, spelling, or punctuation mistakes One or two citations from sources that may not be appropriate 	<ul style="list-style-type: none"> Illegible No citations

Outline Requirements:

1. 12-point font
2. Double spaced
3. 1-2 pages per topic
4. Works cited is not included in the page count
5. Works cited in MLA format (they should be separated for each topic, but if they just have one works cited, I'm fine with that)
6. Includes the correct heading of Country, Committee, Topic
7. References: Points are all or nothing. If there are references, the delegate gets the full number of points.